

## **Job Description**

**Post:** Class Teacher

This job description should be read in conjunction with the current School Teachers' Pay and Conditions Document, and the provision of that document will apply to the post holder.

The performance of all the duties and responsibilities shown below will be under the reasonable direction of the Headteacher, who will be mindful of his/her duty to ensure that the teacher has a reasonable workload and sufficient support to carry out the duties of the post.

**General Duties** – you will be expected to carry out the professional duties of a teacher as outlined in the School Teachers' Pay and Conditions Document. These duties include:

### **Teaching**

- To plan and deliver an appropriate, broad, challenging curriculum to all pupils appropriate to their needs.
- Assess, monitor, record and report on the learning needs, progress and achievements of pupils, making accurate and productive use of assessment;
- Adapt teaching to respond to the strengths and needs of all pupils;
- Set high expectations which inspire, motivate and challenge pupils;
- Promote good progress and outcomes by pupils;
- Demonstrate good subject and curriculum knowledge;
- Ensure children develop good learning behaviours so that they become life-long learners;
- Teach enthusiastically, using a range of teaching styles which encourage active, participative learning;
- Ensure the learning environment is well organised and resourced for learning;
- Produce displays of work which are well presented and related to the changing themes and topics.
- To direct and supervise support staff assigned to you.

### **Whole School Organisation**

- To play a full part in the life of the school and support its ethos, values and aims.
- To work as a member of the team and contribute to raising standards of pupil attainment.
- To be included in timetables for duties that involve child supervision as directed by the head teacher;
- To engage in professional development and performance management to ensure professional skills are developed and kept up to date.
- To promote the safety and well-being of pupils.
- To maintain good order and discipline among pupils.
- To communicate effectively with parents, carers, colleagues and other relevant professionals within and beyond the school.

### **General Responsibilities**

- You will take appropriate responsibility for your own health, safety and welfare and the health and safety of pupils and work colleagues in accordance with the requirements of legislation and locally adopted policies, including taking responsibility for raising concerns with the Headteacher or appropriate senior person.

- Ensure good behaviour among pupils, managing behaviour effectively (in line with our school behaviour policy) to ensure a positive and safe learning environment;
- Be committed to safeguarding all children and report any concerns in line with our school safeguarding policy.
- A commitment to support the Christian ethos of the school.

**Personal and professional conduct**

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school;
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality;
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities;
- Follow our school's Code of Conduct.