

Hendreds C of E  
Friends of the Hendreds  
Registered Charity No. 1096172  
Date: October 11, 2021

Dear Parents,

**FoTH Annual General Meeting (AGM)**

I hereby give notice of the AGM of the Hendreds C of E School PTA (FoTH), to be held on Wednesday, November 10, 2021 at 7:30pm. This year's AGM will be in-person at school. We anticipate that the AGM should last approximately 90 minutes.

The PTA plays a vital part in the school community and all parents, as automatic members of the PTA, are invited to support the AGM. This is your chance to hear and see how the funds you have helped to raise have been used for the benefit of the children at our school, to participate in choosing the events and activities for the year to come, and to hear valuable insights from the Head Teacher regarding the school and your child's education.

The AGM is also an opportunity for you to elect the PTA Committee, to represent the association throughout the forthcoming academic year. Nominations should be sent in advance of the AGM, for existing committee members willing to stand for re-election and for anyone wishing to stand as an Officer or Ordinary Committee Member for the first time. If you would like any further information about what is involved in being a Committee Member, please speak to me or any other committee members, or see the documents on Classlist or in the school office detailing the roles of each position. Unfortunately, I have decided to stand down as Chair, as I have started a full-time Naturopathic medical practice again. It has been a pleasure to work with the school and the amazing committee over the last 3.5 years. The charity cannot legally run without a Chair, so please consider taking on this role. You do not have to be an existing committee member to become Chair. We need your new energy and ideas. You will be welcomed by a dedicated committee, and I will provide support to aid your transition into the role. If you have a nomination or would like to throw your own hat into the ring, please return the slips below as soon as possible, or by November 9th at the latest. If you are unable to attend but have input for the committee, please feel free to chat, call, or message any of us. We look forward to seeing you on Wednesday, November 10, 2021.

Kind Regards,

***Blythe Burton-Teed***  
***Chair, FoTH***



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I/We SHALL or SHALL NOT (please circle) be attending the AGM on Wednesday 10 November 2021 (7.30pm).  
Signed ..... Print Name.....

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**NOMINATION FOR OFFICER/MEMBER OF THE PTA COMMITTEE**

Nominee .....

For position of: Chair/Secretary/Treasurer/Other Officer/Ordinary Committee Member [mark one]

Proposer ..... Seconder .....

[please sign and print name] [please sign and print name]

I ..... agree to my nomination for the position of .....

Signed ..... Date .....